

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – June 17, 2021

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

AGENDA

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome Visitors
- 1.3 Flag Salute

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for June 17, 2021
- 2.2 Approve the Minutes of the Regular Meeting of May 6, 2021 and Special Meeting of May 26, 2021.

3. PUBLIC COMMENTS

4. REPORTS

- 4.1 Employee Associations (WUTA & CSEA)
- 4.2 Principals
- 4.3 Director of Business Services
- 4.4 Director of State and Federal Programs
- 4.5 Superintendent
- 4.6 Board of Education Members

5. CONSENT CALENDAR

A. GENERAL

- 1. Accept donation from the Willows Community Thrift Shoppe in the amount of \$500.00 for the WIS Library.
- 2. Approve the disposal of damaged and obsolete textbooks at WIS.
- 3. Approve Greg Kitchen, David Johnstone, and Emmett Koerperich as California Interscholastic Federation (CIF) League Representatives for the 2021/22 school year.

B. EDUCATIONAL SERVICES

- 1. Approve Interdistrict Requests for Students #21-22-11 through #21-22-17 to attend school in the Willows Unified School District for the 2021/22 school year.
- 2. Approve Interdistrict Requests for Students #21-22-15 through #21-22-19 to attend school in another district for the 2021/22 school year.
- 3. Approve the Overnight Field Trip Request for Willows FFA Officer Retreat to Lake Almanor Peninsula August 2-4, 2021.
- 4. Approve Overnight Field Trip Request for Willows FFA traveling to Nashville, Tennessee en route to the FFA National Convention in Indianapolis, Indiana, October 23-30, 2021.

C. HUMAN RESOURCES

- 1. Approve employment of Matthew Garcia, Daniela Palafox, Adolfo Garcia-Gutierrez, Diego Velazquez, effective June 14, 2021 for Maintenance Department Summer Help.
- 2. Approve employment of the following Expect Success Summer Camp positions:
 - Coordinator Adrian Sherwin
 - Teachers Susan Cameron, Lucia Correa Hernandez, Elizabeth Malagon, Martina Montes, Chloe Patton, Luiz Perez Vargas
 - Counselors Sara Camarena, Nicole Chavez, Kelly Dunn, Maria Garcia Gutierrez, Tara Hansen,

Jeannette Koski, Alondra Lopez-Renteria, Karissa Lutz, Giovanni Martinez, Angel Medina-Nava, Sheyenne Munguia, Josue Nava, Lisa Pence, Natalie Rivera, Emily Silva, Gene Smith, Kishi Smith, Kaitlyn Swihart,

Sub Counselor Kassandra Patino

3. Approve employment of Cristina Ocampo for the Summer Program Lead Cook which will be billed to BCOE CalKidz Summer Feeding Program, effective June 21, 2021.
4. Approve employment of McKenzie Bradley, MES 2nd Grade Teacher, effective August 11, 2021.
5. Approve employment of Madison Alves, MES 5th Grade Teacher, effective August 11, 2021.
6. Approve employment of Meghan Miller, MES Opportunity Teacher, effective August 11, 2021.
7. Approve employment of Andrew Sanchez, MES PE Teacher, effective August 11, 2021.
8. Approve employment of Dina Ibrahim, Temporary WIS Math Intervention Teacher Intern, effective August 11, 2021.
9. Approve employment of Kishi Smith, Temporary WIS English Language Arts Intervention Teacher Intern, effective August 11, 2021.
10. Approve employment of Morgan Hansen, Temporary WHS English Language Arts Intervention Teacher Intern, effective August 11, 2021.
11. Approve employment of Joshua Pixler, Temporary WHS Math Intervention Teacher, effective August 11, 2021 (pending clearance).
12. Approve employment of Victoria Prickett, WHS Health/Career Ed/Yearbook Teacher, effective August 11, 2021.
13. Approve employment of Hunter Thompson, WHS/WCHS Counselor, effective August 11, 2021.
14. Approve prep period buy out for Joseph Schantz (U.S. History) for 2021/22 school year.
15. Approve appointing Mark Huntley as a Teacher on Special Assignment at WIS for 3 periods (2 periods/1 prep period buy out) - Administrative Coverage Support for the 2021/22 school year.
16. Approve employment of Chris Harris, WIS Principal, effective July 1, 2021.
17. Approve employment of Scott Booth, Director of Curriculum, Instruction & Assessment, effective July 1, 2021.
18. Accept resignation of Kishi Smith, WIS Instructional Aide I, effective June 11, 2021.
19. Accept resignation of Andrew Murakami, WIS Yard Duty Supervisor/Crossing Guard, effective June 11, 2021.
20. Accept resignation of Amy Steele, WHS/WCHS Counselor, effective June 14, 2021.
21. Accept resignation of Julio Garcia, WHS Teacher, effective June 11, 2021.
22. Accept resignation of Forrest Bateman, WCHS/WIS Teacher, effective June 11, 2021.
23. Accept resignation of Jessa McCarty, WIS Teacher, effective June 11, 2021.
24. Approve the following 2021/22 WHS Fall Coaches:

Varsity Football – Head Coach	Jose Cano
Varsity Football – Assistant	Jimmy O’Reilly
JV Football – Head Coach	Andrew Lederer
JV Football – Assistant	Rich Warren
JV Football – Volunteer	Paul Adams (pending clearance)
Varsity Volleyball – Head Coach	Carol Martin
JV Volleyball – Head Coach	Nikeedra Laufer
Varsity Girls Tennis – Head Coach	Kendall Enns Smith
Varsity Girls Tennis – Volunteer Coach	Manny Lederer
Cheerleading – Head Coach	Freddy Vargas (pending clearance)
Swimming – Head Coach	Patrick Sears
Cross Country – Head Coach	Robert Stupey

D. BUSINESS SERVICES

1. Approve warrants from 5/5/21 through 6/9/21.

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 1312.3	Uniform Complaint Procedures
BP 3110	Transfer of Funds

BP 3230	Federal Grant Funds
BP 3452	Student Activity Funds
BP 3600	Consultants
BP 4119.25/4219.25/4319.25	Political Activities of Employees
BP 4140/4240/4340	Bargaining Units
BP 5113.2	Work Permits
BP 5126	Awards for Achievement
BP 5141.31	Immunizations
BP 6142.8	Comprehensive Health Education
BP 6146.1	High School Graduation Requirements
BP 6146.2	Certificate of Proficiency/High School Equivalency
BP 6170.1	Transitional Kindergarten
BP 7210	Facilities Financing
BB 9012	Board Member Electronic Communications
BB 9320	Meetings and Notices

2. **(Action)** Approve Agricultural Career Technical Education Incentive Grant 2021/22 Application for Funding.
3. **(Action)** Approve the Schedule of WUSD Regular Board Meetings for the 2021/22 school year.

B. EDUCATIONAL SERVICES

1. **(Action)** Approve the Adoption of “Health” ISBN 9781264320219 published by McGraw-Hill for Willows High School.
2. **(Action)** Approve the Adoption of “Health-Human Sexuality” ISBN 9781264320226 published by McGraw-Hill for Willows High School.
The above textbooks have been on display for preview at the WUSD Office.
3. Approve the 2021/22 Local Control and Accountability Plan (LCAP).

C. HUMAN RESOURCES

1. **(Action)** Approve the Form for Public Disclosure of Proposed Collective Bargaining Agreement in accordance with the requirements of AB-1200 and Government Code §3547.5 between Willows Unified School District and the California School Employees Association Willows Chapter #119.
2. **(Action)** Approve the Tentative Agreement between the Willows Unified School District and the California School Employees Association Willows Chapter #119 and Related Salary Schedules and Job Classifications Pending Ratification by the CSEA Willows Chapter #119 Bargaining Unit.
3. **(Action)** Approve the Job Description for the Director of Curriculum, Instruction & Assessment.
4. **(Action)** Approve the Job Description for the District Accounting & Payroll Technician.
5. **(Action)** Approve the Job Description for the Behavior Intervention Aide.
6. **(Action)** Approve the Job Description for the Career Education Technician I (K-8).
7. **(Action)** Approve the Job Description for the Career Education Technician II (High School).

D. BUSINESS SERVICES

1. **(Action)** Approve Resolution #2020-21-11 and the 2021/22 Spending Plan for the Education Protection Account.
2. **(Action)** Approve the Willows Unified School District’s 2021/22 Original Budget.
3. **(Information/Discussion)** Disclosure of Reserves in Excess of Minimum Requirement.
4. **(Action)** Approve Agreement for Professional Services between WUSD and Infinity Communications and Consulting for Category One E-Rate Consulting Services.
5. **(Action)** Approve Agreement for Professional Services between WUSD and Compass Energy Solutions.

7. **ANNOUNCEMENTS**

- 7.1 The next Regular Board Meeting will be held on August 5, 2021 at 7:00 p.m.
- 7.2 School Starts on August 12, 2021.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

9. **CLOSED SESSION**

- 9.1 Pursuant to Government Code §54956.9(d): Pending Litigation – Consideration of Government Claim of Elina Rahlfs.
- 9.2 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management and, Confidential.
- 9.3 Pursuant to Government Code §54957: Evaluation of Performance of a Public Employee: Superintendent

10. **RECONVENE TO OPEN SESSION**

- 10.1 Announcement of Action Taken in Closed Session.

11. **ADJOURNMENT**

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to:

The Willows Unified School District Office at least three (3) working days prior to any public meeting.